

MINUTES OF THE IQAC MEETING HELD ON 16th March 2022 AT 1 PM

A meeting of the IQAC was held for the preparation of AQAR (2020-21) on 16-03-2022 at the research laboratory of Prof. N. Lakshmi in the Department of Physics. Two members of the committee attended the meeting in the online mode via Google meet.

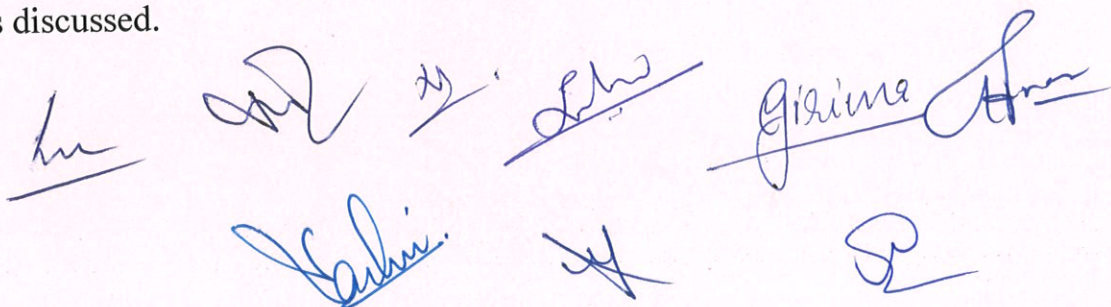
The following members were present-

1. Prof. N. Lakshmi (Director IQAC)
2. Dr. Avinash Panwar
3. Dr. Joohee Pradhan
4. Dr. Neha Paliwal
5. Dr. Sachin Gupta
6. Dr. Girima Nagda
7. Dr. Pradeep Vishwakarma
8. Dr. Kopal Vats
9. Dr. Priyadarshi Nagda (on-line)
10. Ms. Sneha Singh (on-line)
11. Ms. Meenakshi Sen

At the outset, the Director welcomed all the members. Thereafter the meeting agenda was laid out and discussed-

Uploading and submission of AQAR (for session 2020-21)

- As per the latest notification from NAAC, AQAR for the academic session July 2020- December 2021 has been extended up to 31st March, 2022.
- It was decided that the uploading of the AQAR will be done after the data submission for NIRF and AISHE as they are the prerequisites to this process.
- Submission of NIRF and AISHE data is complete and status regarding regarding collection, preparation of draft AQAR and supporting documents was discussed.

The image shows several handwritten signatures in blue ink. The signatures are arranged in two rows. The top row contains four signatures, and the bottom row contains three. The signatures are somewhat stylized and difficult to read, but they appear to be the names of the participants listed in the minutes.

- It was noted for the first time that furnishing every information with a supporting document, whether qualitative or quantitative, in each criterion will be considered mandatory.
- Except for some minor documents/links that need to be generated, almost all criteria have been completed.
- Tentatively, Wednesday, 23rd March, 2022 has been marked to generate the print-out of draft document, which will then be duly submitted once approved by the Hon'ble Vice Chancellor, MLSU.

Director IQAC
Mohanlal Sukhadia University
Udaipur (Raj)



An online meeting of the IQAC was held online via the Google Meet platform

on 30th December 2021 at 5.00 PM

The following members attended the meeting-

1. Prof. N. Lakshmi (Director IQAC)
2. Dr. Joohee Pradhan
3. Dr. Neha Paliwal
4. Dr. Devendra Kumar
5. Dr. Sachin Gupta
6. Ms. Kopal Vats

At the outset, the Director welcomed all the members. Thereafter the meeting agenda was laid out and discussed-

Data collection for submission of AQAR and NIRF (2020-2021)

As per the latest notification from NAAC, AQAR for the academic session July 2020- December 2021 is to be submitted by 1st February 2022. It was therefore decided that the data collection for this purpose must be completed till 10th January 2022.

- The Director advised all members to go through the updated data templates of the latest AQAR manual.
- The updated templates along with a cover letter must be forwarded to the various units of the university on 3rd January 2022 so that data collection can be completed within the stipulated time limit.
- A copy of all correspondence conducted for data collection by the IQAC office with all the MLSU units, must be submitted to the office of the Hon'ble Vice Chancellor and likewise, the Heads and the Deans are to be requested to e-mail a copy of filled data templates to the HVC's office as well, in addition to the IQAC office.
- Dr. Neha suggested that the centralized data such as that to be obtained through IUMS (especially for criteria 1 and 2) may be obtained separately.
- The Director suggested that data must be sought first from all department units at priority and subsequently from units such as the Sports Board, Central Library, NCC and NSS etc.
- Dr. Joohee brought to the notice of the members that in the latest AQAR manual, NAAC seeks clarification for the data provided by the institution in certain areas such as e-content developed, extension activities, revenue generated from corporate training etc. Therefore, it was decided that special emphasis may be laid upon them.
- A detailed discussion was conducted upon setting the individual deadlines for the collection of soft copy of the data and the corresponding supporting document proofs in



hard copies. It was decided that keeping in mind the paucity of time, all **university units must be asked to submit the soft copy of the data positively by 10th January 2022.** However, with regard to the supporting documents, a further relaxation of five days may be granted, so that all **University units must provide the supporting documents and hardcopies of filled formats by 15th January 2022.** The documents must be dispatched by all units to the office of the Director, IQAC.

- The Director mentioned the need for allocating responsibility to the team members in order to expedite the process of data collection from various departments so that the data can be obtained within the expected time duration. For this purpose, it was decided that the following members will stay in contact with the respective departments for the same-

Dr. Joohee Pradhan	Pharmacy, Bio-technology, Environmental Science, Computer Science and Microbiology
Dr. Sachin Gupta	Commerce College, FMS, Travel and Tourism and Hotel Management
Dr. Neha Paliwal	Social Sciences, Journalism and Geography
Ms. Kopal Vats	Languages, Visual Arts and Music
Dr. Devendra and Dr. Girima	Zoology, Botany, Chemistry, Mathematics, Physics
Dr. Akhil Dwivedi	Geology
Ms. Sneha Singh	Law and Education

In addition to the above, the Director mentioned that the following members' help may be sought for the same-

- Dr. Dinesh Patidar and Dr. Poonam Khandelwal for Science College
- Dr. Rajshree for Law College
- Prof. Shurveer S.Bhanawat with Dr. Sachin Gupta for Sports
- For NSS and NCC, the respective college Deans and In-Charges are to be contacted.
- The data obtained will be of consequent help in submission of the upcoming cycles of NIRF and SSR.
- The Director instructed that all members should review the respective data templates to be forwarded from the IQAC office to the university units and update them as per the latest AQAR guidelines (if applicable) by 1st January 2022.

The meeting came to an end with a vote of thanks by the Director.

Director IQAC
Mohanlal Sukhadia University
Udaipur (Raj.)

A meeting of the IQAC was organized at the office of the Director, IQAC on

28.07.2021 at 3:00 PM

The following were present for the meeting-

1. Prof. Karunesh Saxena, Director, IQAC
2. Dr. Juhi Pradhan
3. Dr. Neha Paliwal
4. Dr. Devendra
5. Dr. Ritesh Purohit
6. Dr. Akhil Dwivedi
7. Dr. Girima
8. Ms. Kopal Vats
9. Ms. Meenakshi

At the outset, the Director welcomed all the members and then the meeting started with the following agenda-

1. To set up a coaching platform for cracking employment based government exams

The Director mentioned that it has been observed in the recent years that a lot of students from MLSU sit for government exams such as IAS, RAS etc. and some laborious students have successfully cracked these exams. Since, a large number of students in MLSU come from tribal and rural areas, they have little access to good coaching centers mostly due to financial constraints. Due to such reasons, it is likely that many students may miss out on the opportunity


The bottom of the page contains several handwritten signatures in blue ink. From left to right, there are approximately seven distinct signatures, some of which appear to be initials or names of the attendees listed in the meeting minutes above.





due to the lack of access to focussed coaching. Hence, as an initiative towards student welfare, MLSU can volunteer to set up its own coaching center where interested students can seek coaching at minimal costs. This would boost the confidence among the tribal students and help them grab employment opportunities. The members also decided that it would be advisable to invite the alumni who have successfully passed in these exams for guest lectures to provide encouragement and tips for success.

2. To promote sports related activities in the campus

The IQAC has taken cognizance of the fact that due to the pandemic restrictions, the sports activities in the campus have come to a halt in the past two years. However, with the expanding vaccination program and the natural decline in Covid cases, the state government has relaxed its restrictive measures. Hence, gradual steps must be taken to restore the sports activities of the campus so that the students feel rejuvenated. It was decided that joint tournaments with other institutes etc. can be organized. Also, sufficient land in the campus may be developed for this purpose so that the activities can be organized without hassle.

The meeting came to an end with a vote of thanks from the Director.


Director IQAC
Mohanlal Sukhadia University
Udaipur (Raj.)


Gaima


Akhil

**A MEETING OF THE IQAC WAS HELD on 2nd July 2021 at 11:30 AM in the office of
the Director, IQAC at FMS, MLSU, UDAIPUR.**


The following were present for the meeting-



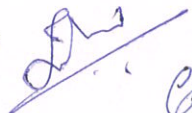




1. Prof. Karunesh Saxena (Director, IQAC)
2. Dr. Ritesh Purohit
3. Dr. Juhi Pradhan
4. Dr. Neha Paliwal
5. Dr. Devendra
6. Dr. Akhil Dwivedi
7. Dr. Girima
8. Ms. Kopal Vats
9. Ms. Meenakshi

At the outset, the Director, IQAC welcomed all members. The Director mentioned that as per the decision taken in the last meeting, with regard to the change in the duration of the academic session by NAAC, a letter has been formulated by the IQAC office for the Hon'ble Vice Chancellor. The letter is intended to seek the Hon'ble Vice Chancellor's guidance about determining the date upto which the data for the SSR has to be compiled. The letter was read and approved by all members. Further, It was brought to the notice of the Director by Prof. Kothari, in-charge, AISHE, MLSU, that AISHE portal is not accepting latest data in view of the pandemic and since, IIQA cannot be filled without the certificate furnished by AISHE, the university must wait for SSR submission till the latest information is uploaded on AISHE and the due certificate is obtained for the session 2020-21. It was also decided by the committee that the data templates for seeking data of session 2020-21 should be sent to the department units only after a response to the letter is received from the Hon'ble Vice Chancellor. The

The bottom of the page contains several handwritten signatures in blue ink. From left to right, there are approximately seven distinct signatures. The last signature on the right is clearly legible and includes the name 'Akhil' in a circle.

further action plan will be decided after that. The meeting ended with a vote of thanks by the Director.


Director IQAC
Mohanal Sukhadia University
Udaipur (Raj.)

A MEETING OF THE IQAC WAS HELD ONLINE VIA GOOGLE MEET ON 1ST

JUNE 2021 AT 12:15 PM

The following were present for the meeting-

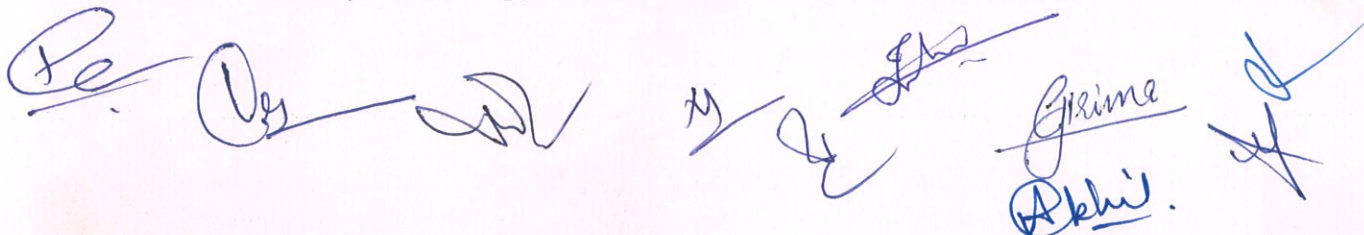
1. Prof. Karunesh Saxena (Director, IQAC)
2. Dr. Juhi Pradhan
3. Dr. Neha Paliwal
4. Dr. Devendra
5. Dr. Ritesh Purohit
6. Dr. Akhil Dwivedi
7. Dr. Girima
8. Dr. Sachin Gupta
9. Ms. Kopal Vats
10. Ms. Meenakshi

At the outset, the Director, IQAC welcomed all members. Thereafter, the following agenda were laid out-

1. Presentation by Dr. Joohee Pradhan regarding revised guidelines of NAAC.

Dr. Jooheelaid out the following key points:

- a. NAAC is conducting regular webinars related to each criterion and it is suggested to all members that they may attend the same (as relevant) for regular updates of their respective criteria.
- b. All members should go through the revised NAAC manual that has been shared already via soft copy, and find out the changes in each criterion.

The bottom of the page contains several handwritten signatures in blue ink. From left to right, there are approximately seven distinct signatures. One of the signatures is clearly legible and reads 'Girima Akhil'.

- c. Due to COVID situation, NAAC has extended the duration of the academic calendar to be followed for SSR. For MLSU, the last session of the five years in SSR submission beginning from 1st July 2020 is now extendable to 31st December 2021 instead of 30th June 2021.
- d. Similarly, AQAR for the session can be filled upto 31st December 2021.
- e. In case, the SSR is submitted with data up to a date earlier than 31/12/2021, then it will freeze subsequently and the filled data shall be considered final.
- f. There is no change in marks distribution in the new SSR manual.
- g. As per new guidelines, posters related to Student Satisfaction Survey should be displayed on walls in all departments. Prof. Saxena suggested that the same poster should also be displayed on MLSU website.
- h. The circular related to new fees structure needs to be analysed.

With regard to the major change made by NAAC about the extension of the academic year, Prof. Saxena declared that the decision for the same shall be finalised after due consultation with the Hon'ble Vice-Chancellor, as to whether SSR should be filled for data upto 31st December 2021 or a date prior to that.

2. Presentation by Dr. Ritesh Purohit on drafting of consultancy policy.

Dr. Ritesh mentioned that MLSU considers it a priority to draft its consultancy policy at the earliest. He thereafter read out the tentative document drafted for this purpose for all the members. The Director invited suggestions from all members for the same and requested them to send their suggestions (if any) till 3rd June 2021 so that the document may finally be presented before the Hon'ble Vice Chancellor for his kind perusal during 4th – 6th June 2021. Dr. Neha Paliwal and Dr. Sachin Gupta contributed to the



same by insisting that for registration of patents related to consultancy projects, the name of the Principal Investigator must also be included along with the university and the firm/client's name. The Director mentioned that the authorities will keep these suggestions in mind while shaping the consultancy policies.

3. PROGRESS OF SSR

As instructed in the last meeting, Ms. Meenakshi mentioned that she has prepared an excel sheet covering the events that occurred in MLSU during the pandemic session 2020-21. She has prepared this list from the help of the university website and the media coverage of the events. This list of events will be of great use in submission of SSR. The Director advised all members to go through the list and pick out the relevant event details pertaining to their respective criteria. In addition to this, Ms. Meenakshi also pointed out that she is currently working on the preparation of a list of events that were organised especially in connection to Covid-19. For this, she will seek reports of these events from each department.


The Director further mentioned that the Deputy Registrar has also offered his help in providing data for SSR through a centralised source. It was brought to the notice of the Director that Dr. Amit Gupta is taking care of a centralised inventory of organised activities in MLSU. The Director, thus, requested Dr. Sachin Gupta to contact Dr. Amit for the same. He further mentioned that the queries posed related to the submitted AQAR 2019-20 have been solved with due help from Dr. Akhil, Dr. Avinsh, Dr. Sachin and Ms. Kopal. The task of link generation for the same is to be completed at the earliest and for this purpose he requested Dr. Juhi to seek coordination from Ms. Meenakshi and Mr. Rahul so that this work is completed in time.


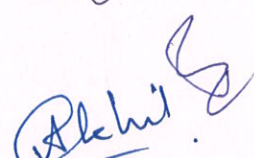


Handwritten signatures and initials in blue ink at the bottom of the page. The signatures are: a large 'P', a signature that appears to be 'Rahul', a signature that appears to be 'Sachin', a signature that appears to be 'Akhil', a signature that appears to be 'Avinsh', a signature that appears to be 'Juhi', a signature that appears to be 'Girime', and a signature that appears to be 'Kopal'.

The Director instructed all members to update their data templates with regard to the latest manual of NAAC SSR so that data can be sought accordingly from different department units. In relation to this, Dr. Neha mentioned that as per the new manual, the feedback form with respect to criterion 1 must strictly adhere to curriculum developments and that action-taken reports are to be individually sought from each department with due signatures of the competent authority. She also mentioned that some guidance is needed for *mapping* of employability of programs since this is required in criterion 1 and no such activity has been performed by the departments as yet. Dr. Akhil also added in this regard that he needs some help with the preparation of matrix of attainment with respect to the employability of program.

The meeting came to an end with a vote of thanks by the Director.


Director IQAC
Mohantal Sukhadia University
Udaipur (Raj.)







A MEETING OF THE IQAC WAS HELD ONLINE ON 24TH MAY 2021 VIA

GOOGLE MEET

The following were present for the meeting-

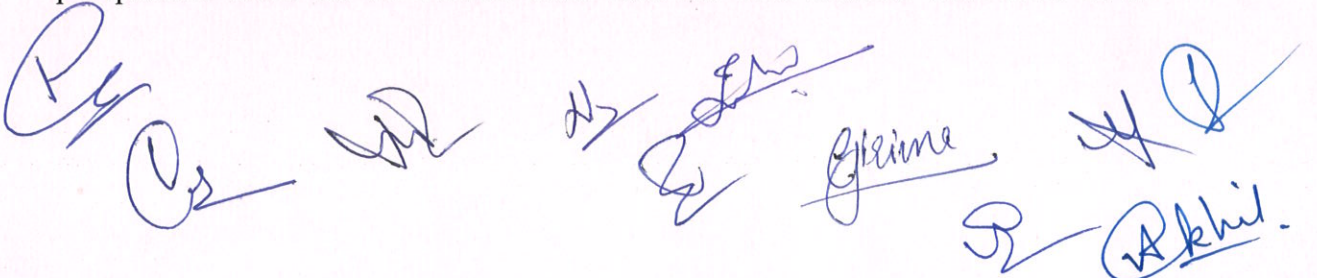
1. Prof. Karunesh Saxena (Director, IQAC)
2. Dr. Juhi Pradhan
3. Dr. Avinash Pawar
4. Dr. Neha Paliwal
5. Dr. Devendra
6. Dr. Ritesh Purohit
7. Dr. Akhil Dwivedi
8. Dr. Girima
9. Dr. Sachin Gupta
10. Ms. Kopal Vats
11. Ms. Meenakshi
12. Mr. Rahul

At the outset, the Director, IQAC welcomed all members. Thereafter, the following agenda were laid out-

1. Presentation by the Director about the updated manual of SSR from NAAC

NAAC has made some changes in its manual for SSR submission on 6th April 2021.

Although, there are some minor changes in all criteria which the respective members must take into account, the most important change as per the Director, is that the pre-qualifier score for the NAAC team visit has been reduced from 30% of the

Handwritten signatures of the meeting participants in blue ink, including names like Karunesh, Juhi, Avinash, Neha, Devendra, Ritesh, Akhil, Girima, Sachin, Kopal, Meenakshi, and Rahul.

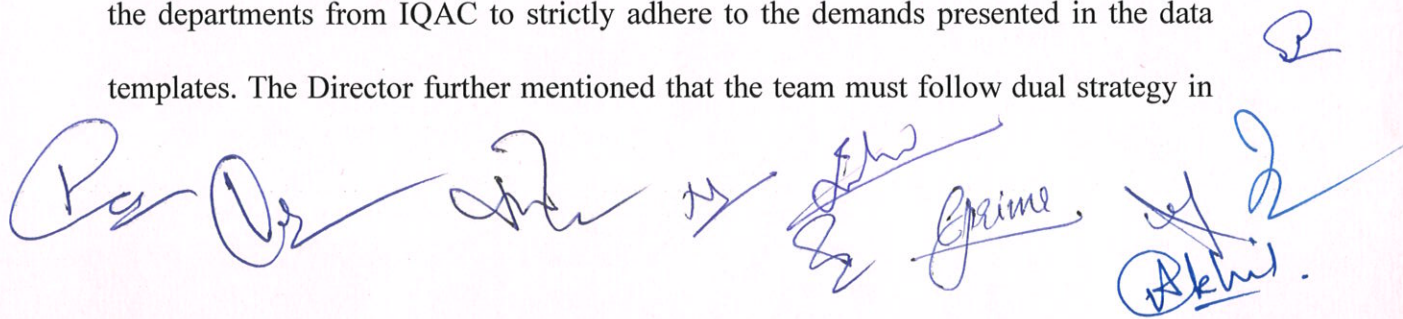
system-generated DVV score to 25% of the same. More emphasis is being laid in the new manual on the student-alumni participation records.

2. SSR related updates

AQAR 2019-20 was filled successfully and some queries have been received pertaining to certain criteria. The respective members have taken cognizance of the same and the answers to the queries are almost ready to be uploaded. Apart from this, the Director requested Dr. Joohee to go through the AISHE portal and get the information of the university updated on the portal for the latest session as it is compulsory for the filling of IIQA which is a prerequisite to SSR submission. It was decided by the committee that since data till 30th June 2021 is to be obtained from the department units, the data templates must be prepared as soon as possible.

Dr. Avinash mentioned that the information of all activities and events are regularly uploaded on the university website. Hence, Ms. Meenakshi and Mr. Rahul must prepare a detailed list of these events conducted during the session 2020-21 which can be used by all members to update information in their respective criteria of SSR. Also, for student satisfaction survey, the standard form available through NAAC must be used. Some forms have already been filled in the pharmacy department and FMS will also conduct a similar exercise soon.

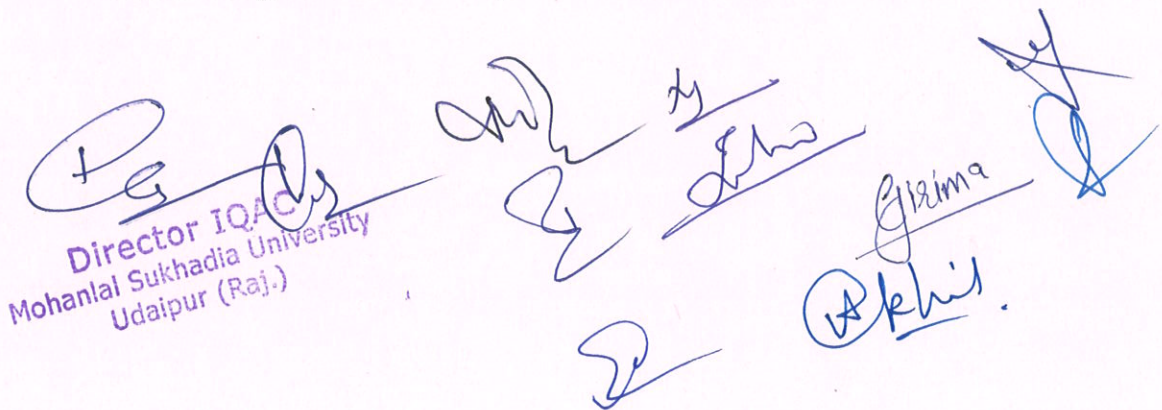
Dr. Ritesh Purohit requested that a date must be finalized for sending the data templates to the departments and it was consequently decided that the data templates should be shared in the first week of July. Dr. Joohee mentioned that the departments did not share proper annexure last time with the data and a proper mail should be sent to the departments from IQAC to strictly adhere to the demands presented in the data templates. The Director further mentioned that the team must follow dual strategy in



Handwritten signatures and initials at the bottom of the page, including names like 'Purohit', 'Dr.', 'Joohee', 'Prime', and 'Akhi'.

seeking data i.e., it must seek data from the individual departments and also from the centralized bodies such as Dean P.G., Registrar's office, IUMS etc. Dr. Neha and Dr. Devendra pointed out that SSS must be filled separately by students for Criterion 1 and 2 and they should not be merged; also, the students must fill the form for the sessions 2019-20, 2020-21 respectively. Dr. Akhil specified that program outcomes were not received from all departments to which Dr. Neha mentioned that she has received more data on the same which she will share with Dr. Akhil. Syllabi links have to be generated for SSR. It was decided that Dr. Ritesh will compile all information about the MOUs that the university has established with other bodies and institutions. Dr. Joohee requested the Director for guidance about the evaluative reports of the newly-created departments for which the Director decided that the new departments will provide the evaluative reports for the one year they have completed since their inception.

The meeting came to an end by vote of thanks from the Director.


Director IQAC
Mohanlal Sukhadia University
Udaipur (Raj.)

Handwritten signatures and initials in blue ink, including a signature that appears to be "Akhil" circled.

Minutes of the meeting held on 6th April 2021

A meeting of the IQAC was held on 6th April 2021 at 11:30AM at the office of the IQAC Director at FMS, MLSU to discuss the progress of preparation of SSR to be submitted for the third cycle of NAAC accreditation.

Following were present in the meeting-

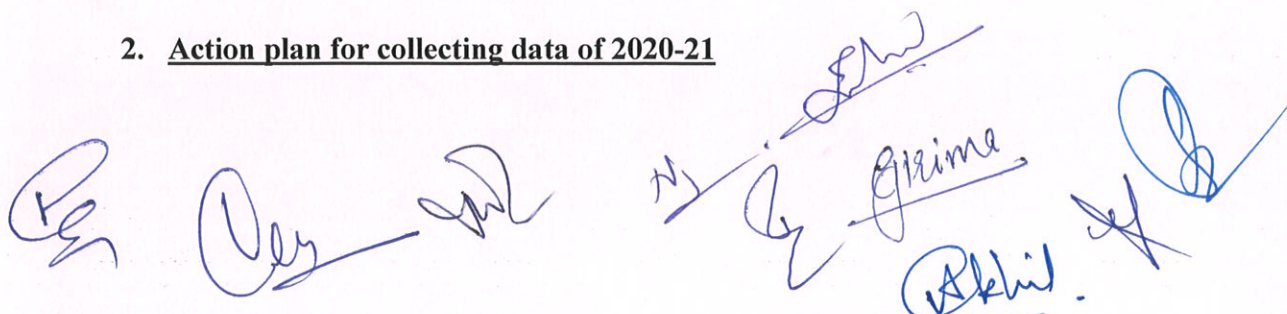
1. Prof. Karunesh Saxena (Director, IQAC)
2. Dr. Ritesh Purohit
3. Dr. Joohee Pradhan
4. Dr. Devendra
5. Dr. Neha Paliwal
6. Dr. Akhil Dwivedi
7. Dr. Sachin Gupta
8. Dr. Girima Nagda
9. Ms. Kopal Vats
10. Ms. Sneha Singh
11. Ms. Meenakshi
12. Mr. Rahul

The Director welcomed all the members of the SSR committee at the outset. Thereafter, the meeting began formally. The Director specified that meeting has been called to primarily cover the following agenda with respect to SSR-

1. To incorporate the details of all activities held in the session 2020-21

As per the decision taken in the previous meeting, the Director emphasized upon the need to begin data collection with regard to the activities held in the latest session 2020-21. The Honorable Vice Chancellor has introduced various positive reforms ever since he has taken over the responsibility of University administration. A vast number of conferences/symposia etc. have been organized by the university in the past months. Also, the university has undertaken several activities for the upliftment of the rural tribal areas around the campus. It was decided that data collection about all the above-mentioned initiatives should be compiled soon. In addition to this, the collected data of 2015-16 should be eliminated.

2. Action plan for collecting data of 2020-21



Handwritten signatures of the meeting participants in blue ink, including names like 'Girima', 'Akhil', and 'Sachin'.

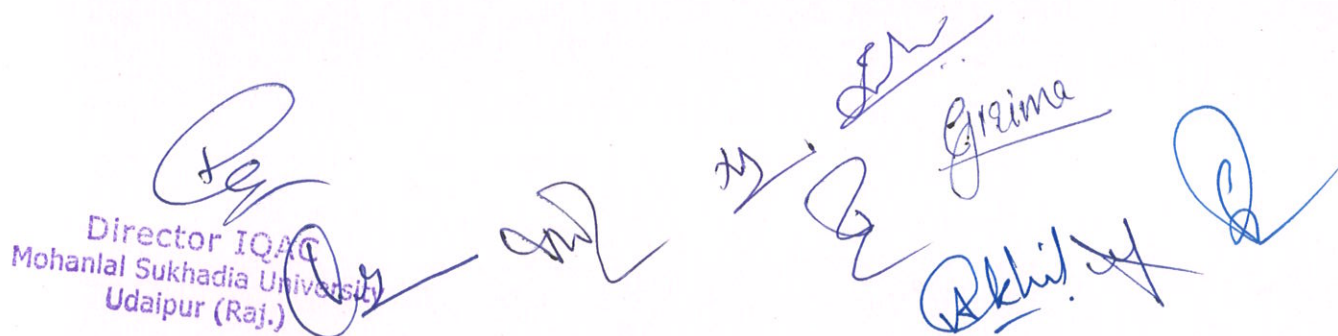
It was mutually decided that the templates for data collection must be sent to all Heads and Deans latest by 15th April 2021 and the deadline of data submission by all units of the University shall be 15th July 2021 so that SSR can be timely submitted. A mail seeking the information of Best Practices conducted by different departments and other units should also be sent to the Heads and Deans along with the data templates. The Director also mentioned that for the convenience of the departments, data may be submitted in two installments i.e. first, all data covering the activities done till 31st March 2021 may be submitted and those done thereafter can be provided in the second installment not later than 15th July 2021. Apart from this, the Director mentioned that all minutes of the various meetings held by the university bodies such as the Academic Council, Council of Deans, Board of Management etc. should be procured to gain access to the various measures taken by the university on all levels. Information regarding enrollment in PhD, RUSA projects, DSIR etc. should be obtained from the respective in-charges.

3. Updating of AQAR 2019-20 and 2020-21

The AQAR 2019-20 is already prepared and the AQAR 2020-21 has to be prepared before submission of SSR. The team decided that following steps should be undertaken to strengthen the data records of both-

- Dr. Ritesh Purohit was assigned the task of collecting information of all MoUs done by the university with various prestigious institutions.
- A google form shall be created by the technical team to collect student feedback and conduct student satisfaction survey as per the norms of NAAC.
- It was agreed upon by all members that a detailed report should be created by each member covering the data weaknesses found in their respective criteria so that it may be presented to the Vice-Chancellor's office with request to take appropriate action to overcome any lacunas. It was noticed that activities like regular environmental audit are very essential with regard to the 7th Criterion and so forth.

The meeting ended with a vote of thanks by the Director.


Director IQAC
Mohanlal Sukhadia University
Udaipur (Raj.)

A meeting of the IQAC was organized at the office of the Director, IQAC on

09.01.2021 at 4:00 PM

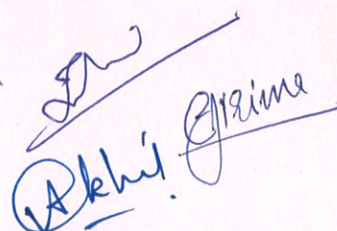
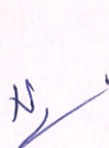

The following were present for the meeting-

1. Prof. Karunesh Saxena, Director, IQAC
2. Dr. Juhi Pradhan
3. Dr. Neha Paliwal
4. Dr. Devendra
5. Dr. Ritesh Purohit
6. Dr. Akhil Dwivedi
7. Dr. Girima
8. Ms. Kopal Vats
9. Ms. Meenakshi
10. Mr. Rahul

At the outset, the Director welcomed all the members. Thereafter, the meeting started with the following agenda-

To encourage environment friendly measures in the campus

The Director mentioned the importance of incorporating green initiatives to enhance the overall quality of the campus and to inspire students towards safeguarding the environment. Suggestions were called from the members with regard to adoption of such measures. It was mutually decided that although MLSU has installed solar panels on some of its buildings, it must further reduce its



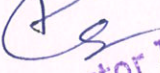
Akhil Dwivedi








reliance on exhaustive energy sources to emerge as an example of an eco-friendly campus in the city. Also, it was observed that the volume of vehicles in the campus was rapidly increasing leading to both noise and air pollution. Hence, some immediate steps should be taken to address these issues. The members concluded that the following two measures can be adopted feasibly-

1. Installation of Solar Panels on the remaining buildings to shift the maximum energy burden away from non-renewable fuel sources.
2. Introduction of battery operated vehicles such as e-rickshaws in the campus for common use so that students can commute within the campus without their personal vehicles that cause emission.

The above measures will also keep a check on pollution in the campus. The members unanimously concluded that the suggestions should be soon incorporated. The meeting came to an end by a vote of thanks from the Director.


Director IQAC
Mohanlal Sukhadia University
Udaipur (Raj.)

Minutes of the meeting held on 15-12-2020

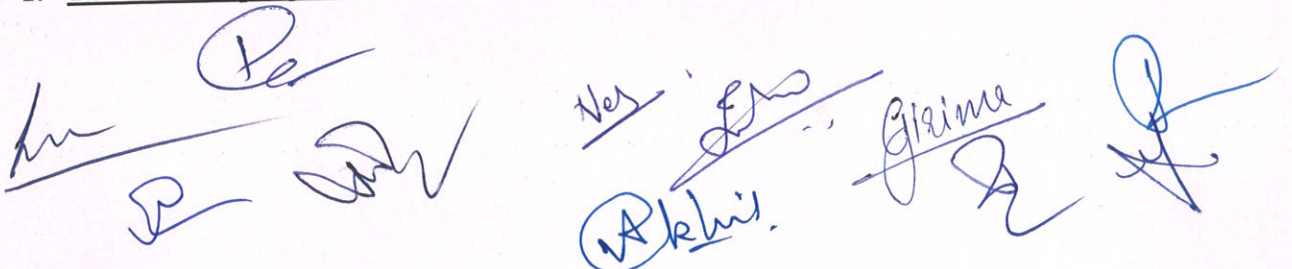
A meeting of the IQAC was held on 15th December 2020 at 3:00 PM in the university guest house to discuss the progress of preparation of SSR to be submitted for the third cycle of NAAC accreditation. The meeting was also held in online mode.

Following were present in the meeting-

1. Honourable Vice Chancellor (Chairman)
2. Prof. Karunesh Saxena (Director, IQAC)
3. Prof N. Lakshmi
4. Prof P.K. Singh
5. Prof. Pradeep Trikha
6. Prof. G. S. Rathore
7. Sh. S.K. Jain
8. Sh. Rajesh Chandra Kumawat
9. Sh. Mahendra Taya
10. Sh. Satinder Mahajan (joined online)
11. Dr. Azimuddin Khan
12. Dr. Ritesh Purohit
13. Dr. Avinash Panwar
14. Dr. Joohee Pradhan
15. Dr. Ritesh Purohit
16. Dr. Neha Paliwal
17. Dr. Akhil Dwivedi
18. Dr. Sachin Gupta
19. Dr. Girima Nagda
20. Ms. Kopal Vats
21. Dr. Priyadarshi Nagda
22. Dr. Sneha Singh (joined online)
23. Dr. Devendra Kumar
24. Ms. Shreya Pokharna
25. Ms. Meenakshi

At the outset, the Director welcomed the Hon'ble Vice Chancellor, all the members and invitees. Some of the invitees joined the meeting online. Thereafter, the meeting began formally. The agenda was laid out as follows-

1. **To chart the progress, so far, for NAAC SSR preparation.**



Handwritten signatures of the meeting participants, including the Vice Chancellor, Director, and various faculty members, in blue ink.

At the behest of the Director, Dr. Joohee gave a brief presentation regarding SSR preparation. She mentioned that the SSR compilation is almost completed and will be carried out in three steps: 1) AQAR 2019-20, 2) IIQA 3) SSR submission. All the seven criteria have been duly updated to incorporate data of the year 2019-20. The AQAR for the year 2019-20 has been uploaded already. The next step in this direction is to upload IIQA. After the uploading of IIQA, SSR submission will be done. It was decided mutually that the IIQA will be uploaded on 24th December 2020.

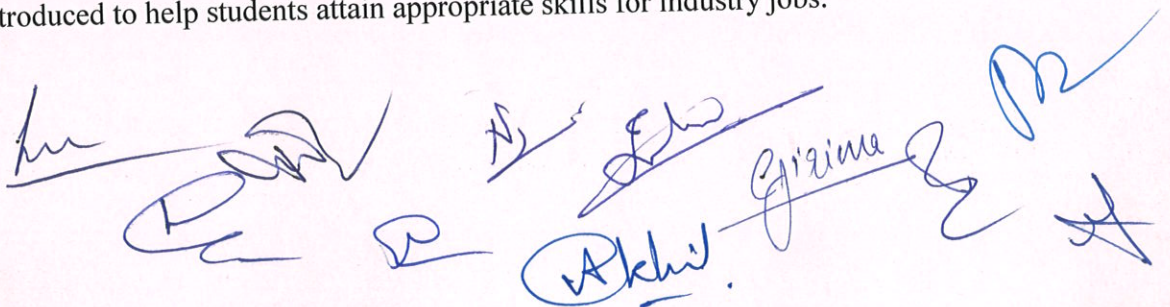
Prof. Saxena pointed out that in order to ensure quality results in the preparation of SSR, the members of the NAAC team are following the standards of the Universities such as MD University, Rohtak, Devi Ahilya Vishwavidhyalaya, Indore and Banasthali University, Jaipur as these Universities have already been awarded A/A+ grade by NAAC. Apart from this, Director IQAC had paid a special visit to NAAC office last year to understand the nuisances of NAAC accreditation requirements. The Hon'ble Vice Chancellor advised that a Mock NAAC team may be constituted comprising of some senior Professors of MLSU who will review the SSR related technicalities and point out amendments and lacunas, if any. This will help towards improving the SSR. The names suggested by the Honourable Vice Chancellor for constitution of the Mock NAAC team were as follows-

- Prof. Kanika Sharma
- Prof. N. Lakshmi
- Prof. Seema Jalan
- Prof. M.S. Dhaka
- Prof. Ghanshyam Purohit

All nuances with respect to the SSR are being taken care of as a data bank for student satisfaction survey has been created in the online mode. Evaluative reports from the 36 departments have been reviewed. Also, the university has secured multiple RUSA projects in the past year which is a testimony to the dedication of faculty members towards high-end research and so it will reflect well upon the university's image. Dr. Avinash mentioned that the process of document scanning is underway. In addition to this, the photoshoot for geo-tagged pictures will also be timely done as per the requirements of NAAC.

2. Suggestions of Hon'ble Vice-Chancellor

The Hon'ble Vice Chancellor expressed his satisfaction with the progress of the NAAC preparation and motivated all the members to work sincerely and devotedly towards securing A+ grade. He further stated that the university is working towards achieving national and international fame in research and academics and it will strive to progress by following the standards prescribed in the latest National Education Policy. To fulfil this vision, it was unanimously agreed upon that skill-oriented courses may soon be introduced to help students attain appropriate skills for industry jobs.



Handwritten signatures and initials in blue ink at the bottom of the page. The signatures are written in a cursive style. One signature is circled and appears to be 'Akhil'. Other signatures include 'Girish' and several other illegible names.

In this regard, Mr. S. Mahajan, expressed his desire to hold further talks with the Vice Chancellor so as to prepare a strategy for imparting industry-based skills among students. Mr. Mahajan has had a long experience in the industrial field and he volunteered to help the MLSU students for the same.

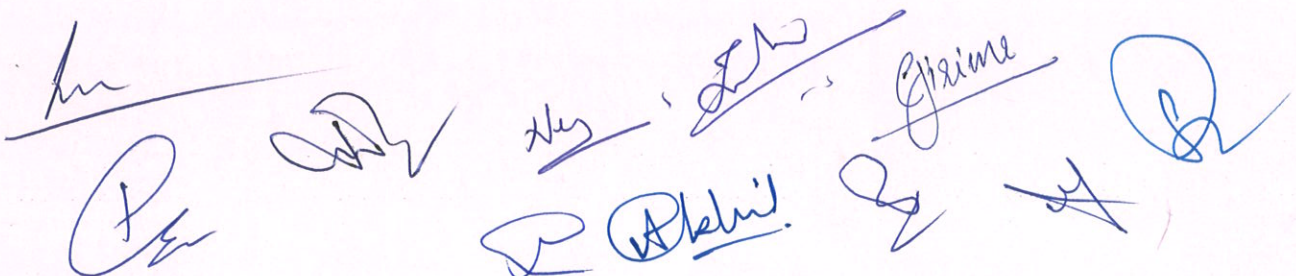
3. Miscellaneous inputs towards Quality Assurance

Thereafter, the Director requested the senior members to provide their inputs regarding this strategy.

Prof. P.K. Singh and Prof. G.S. Rathore pointed out an important concern regarding the appropriate nomenclature of constituent colleges of MLSU. In the last NAAC visit, the team had advised in favour of following the School system in the constituent colleges as opposed to Collegiate structure that is currently in practice. Prof. Rathore brought to the notice of everyone that a resolution regarding the same has already been approved in a previous BOM meeting but requires implementation. To this, the Director mentioned that the matter can only be resolved and implemented after due approval from the government authorities. Since the matter is yet to be approved duly, the Hon'ble Vice Chancellor assured the members that he would make immediate arrangements for discussion with the authorities and seek approval in this regard as soon as possible. However, until then, in view of the imminent NAAC visit, the Vice Chancellor agreed upon adopting the 'School' nomenclature in the following way- 'School of _____ (formerly known as College of _____)'. The members also discussed the issue regarding allotting DDO powers to the Department Heads to which Prof. Lakshmi stated that the changes introduced by the School system and nomenclature would automatically resolve this issue.

Dr. Azimuddin Khan highlighted a crucial observation to the members with respect to the importance of regular audits in the university. He particularly emphasised upon the need of Green and Energy audits in this age of environmental concerns. The Hon'ble Vice Chancellor further added that the departments can carry out inter-departmental audits to promote healthy and dynamic work culture. It was also suggested that a special audit committee may be constituted to carry out audit related tasks.

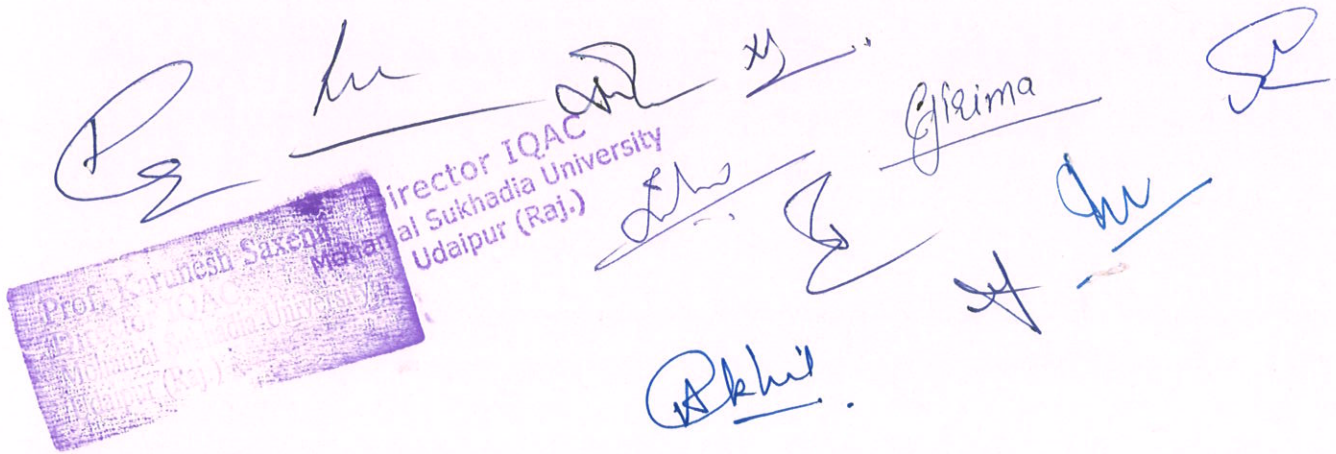
Dr. Khan further highlighted the need of connecting with students regularly, through the medium of a digital platform for uninterrupted feedback. It was decided that a mobile application may be designed for this very purpose so that students can easily stay in touch with the university. Dr. Avinash brought to the notice of everyone that a semi-functional application already exists and it can be renewed and updated in terms of technology to meet the current needs of interacting with students.



A collection of handwritten signatures in blue ink, including names like 'Dr. Avinash', 'Dr. Azimuddin Khan', and 'Dr. P.K. Singh', along with other illegible signatures.

Finally, the Hon'ble Vice Chancellor explained the importance of reliable engineering in the modern age of education and keeping this in view, he reiterated the importance of individuals who will be trained in skills by MLSU. He emphasised upon the need of reliability of skills of the students which will ensure a bright future for them as well as the university. This will also boost the confidence of industry in the students of MLSU making it a favourable hub for recruitment.

The meeting ended by a vote of thanks from the Director.


The image shows several handwritten signatures in blue ink. A purple rectangular stamp is visible, containing the text: "Prof. Karanesh Saxena, Director IQAC, Mahatma Jyoti Basu Sukhadia University, Udaipur (Raj.)". One of the signatures is clearly legible as "Ajayima". Other signatures are partially legible or stylized, including "Raj", "Saxena", "Ajayima", "Saxena", "Ajayima", and "Raj".